



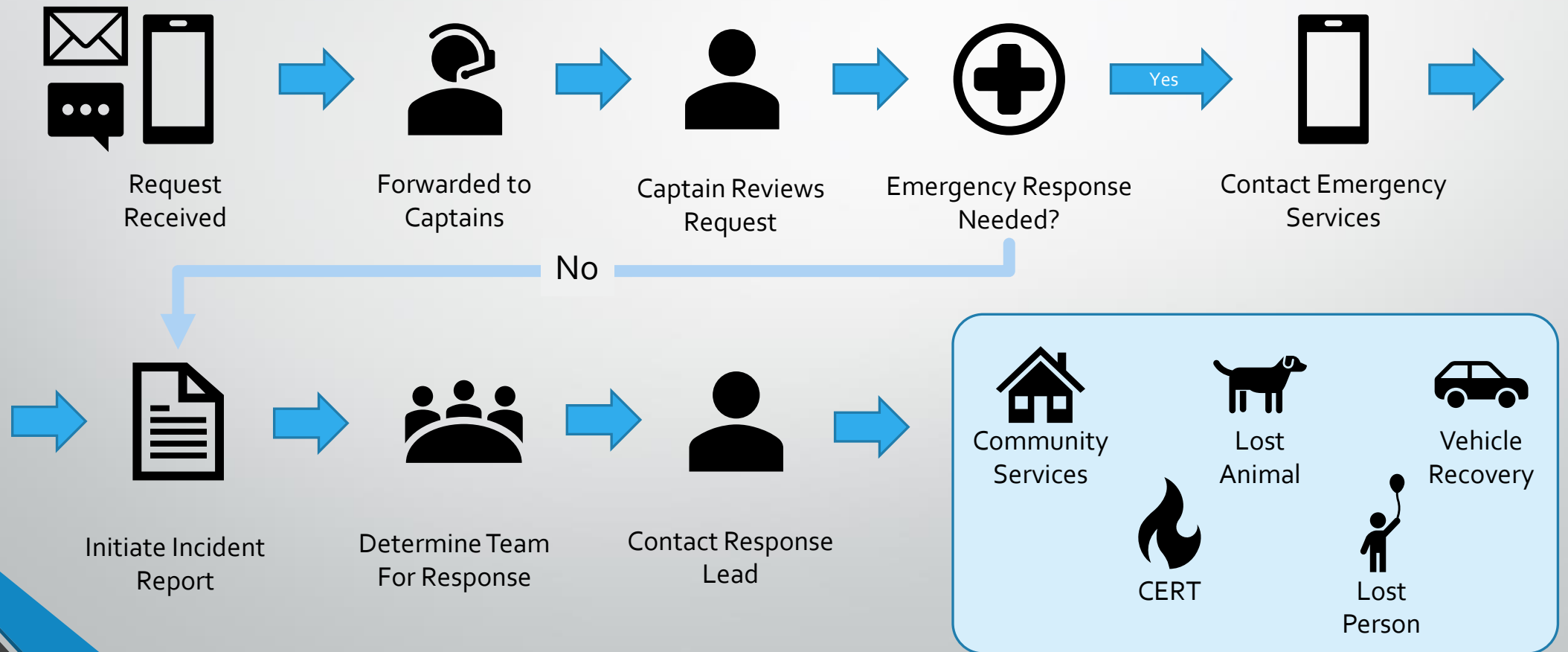
BRCST Incident Process

Process flows and documentation for incident management

Process Flows

Incident intake and management

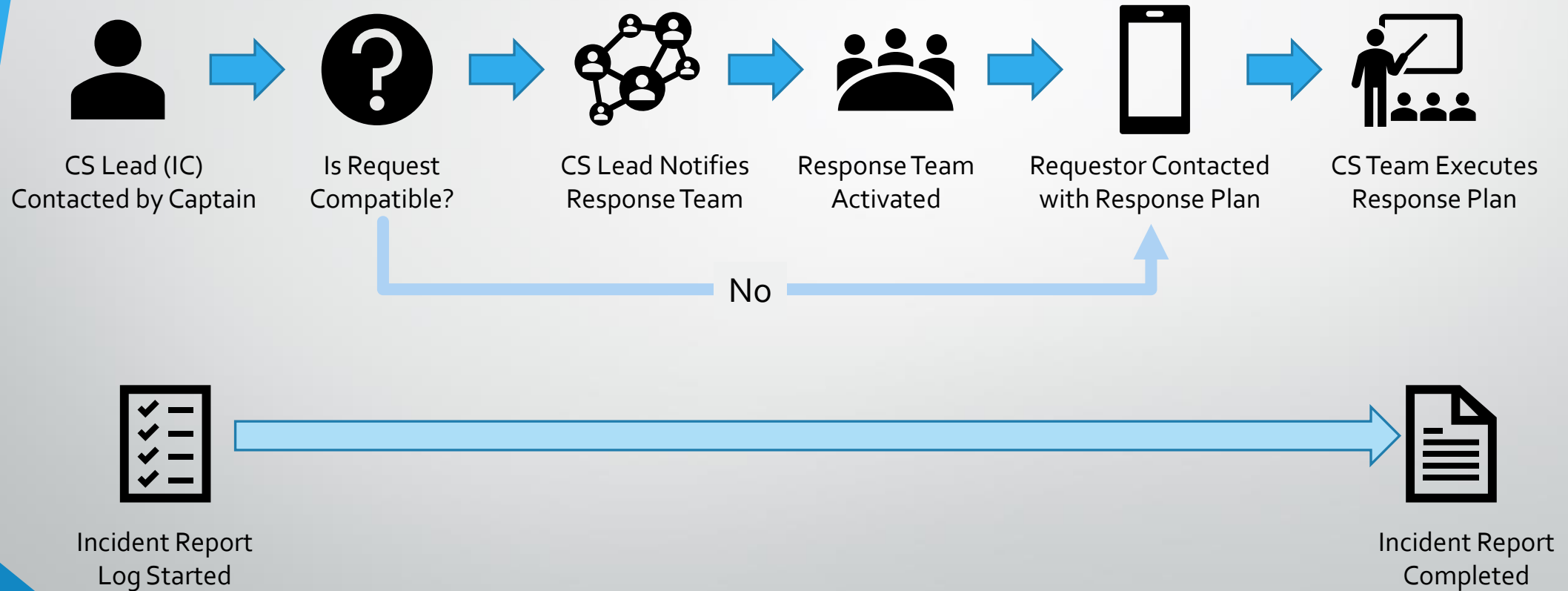
Incident Intake Process





Community Services Flow

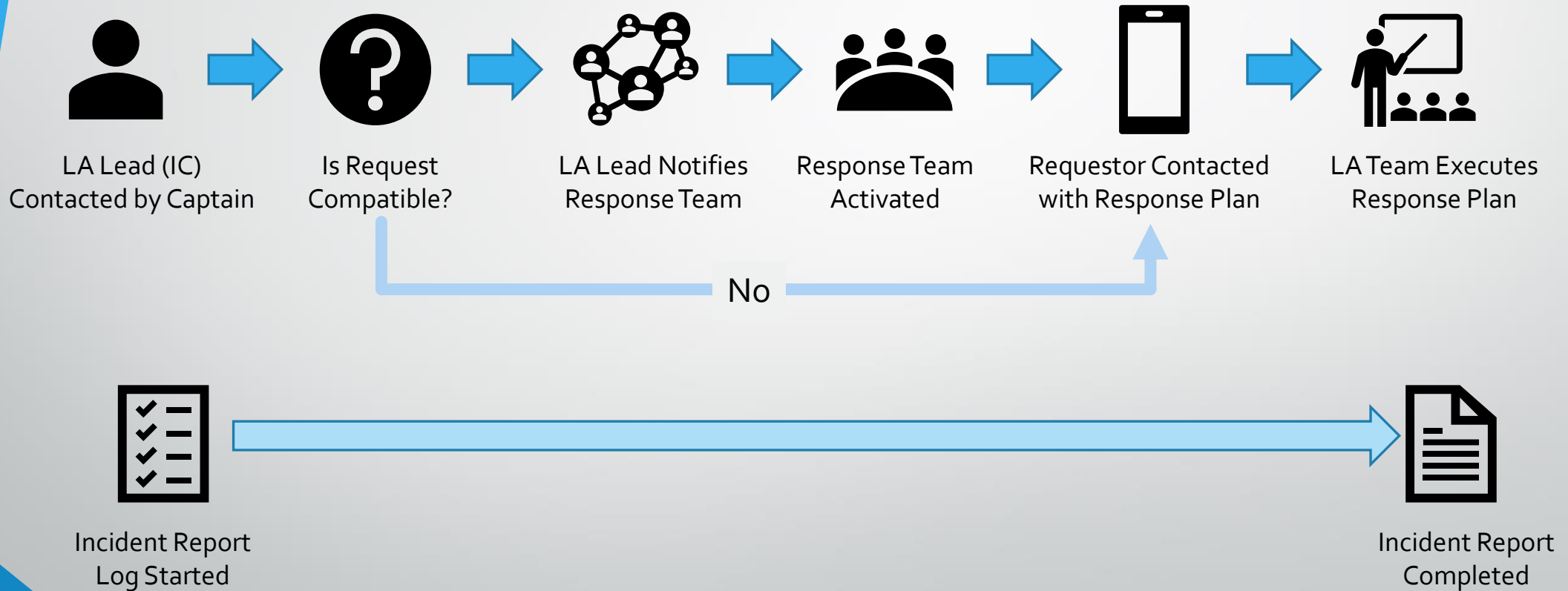
To be refined by Community Services Leader





Lost Animal Flow

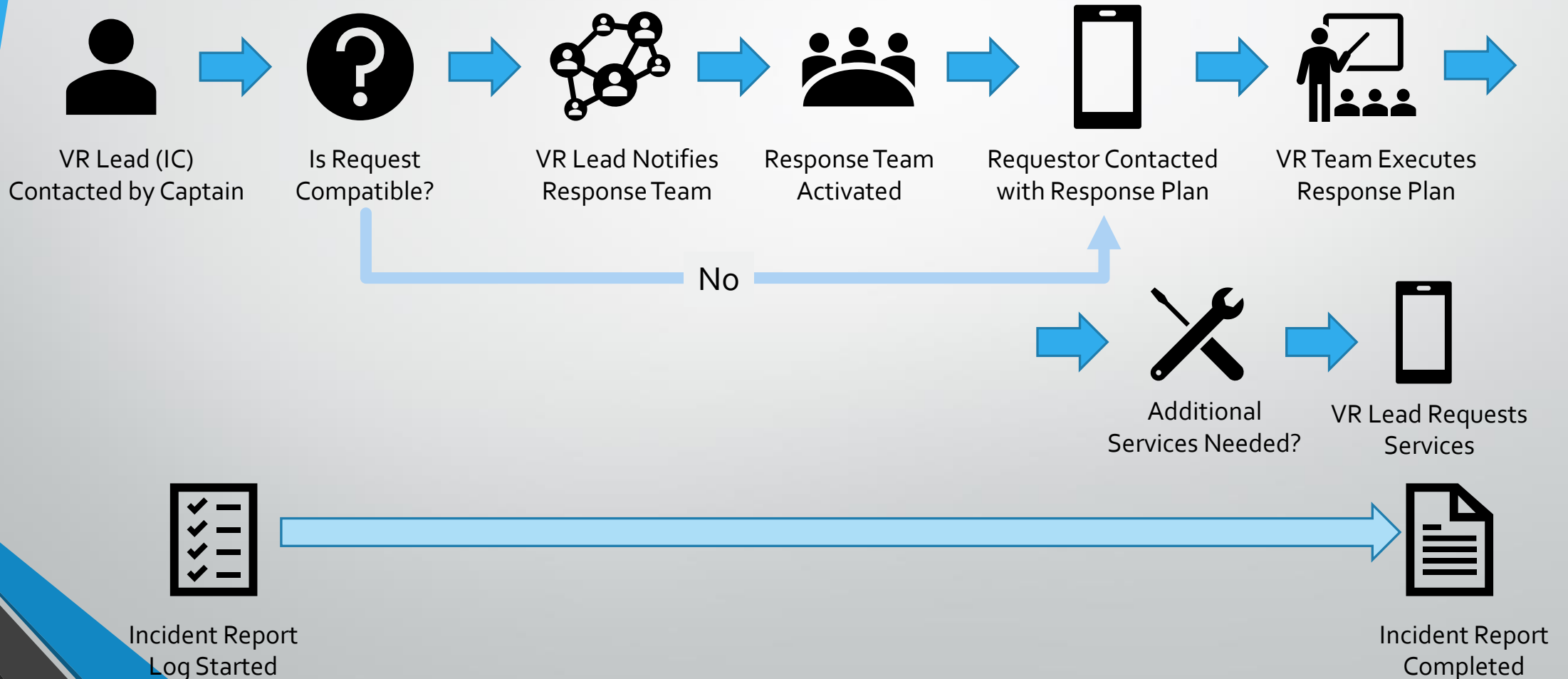
To be refined by Lost Animal Leader





Vehicle Recovery Flow

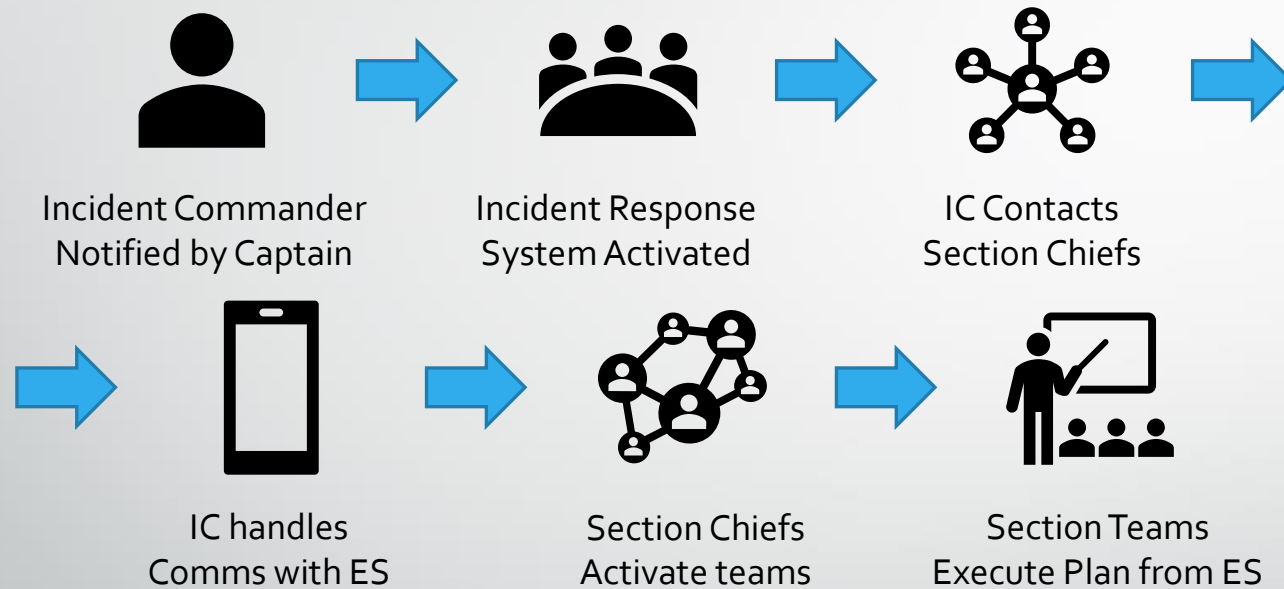
To be refined by Vehicle Recovery Leader





CERT Flow

To be refined by Incident Commander



Section Chiefs



Logistics:
Equipment, Facilities, etc.



Planning:
(Managed by Emergency Services)



Finances/Admin:
Comms, Resources



Operations:
Execution



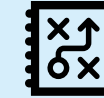
Lost Person Flow

To be refined by Incident Commander

Section Chiefs



Logistics:
Equipment, Facilities, etc.



Planning:
Schedules, Search Area, ES



Finances/Admin:
Comms, Resources



Operations:
Execution



Incident Commander
Notified by Captain



Incident Response
System Activated



IC Contacts
Section Chiefs



IC handles
Comms with ES
and Requestor



Section Chiefs
Activate teams



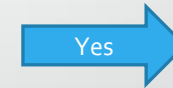
IC Notifies
Requestor of
plan



Section Teams
Execute Plan



Emergency Response
Needed?



Contact Emergency
Services



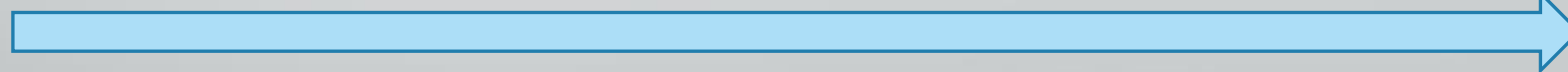
No



Incident Report
Completed



Incident Report
Log Started



Incident Report

Incident Tracking Logs



Incident Information

- Completed to open a new incident
- Includes intake information
- Identifies who will be involved
- Basic overview of the incident



BLUE RIDGE COMMUNITY SUPPORT TEAM

P.O. BOX 19612
HAPPY JACK, AZ 86024

Incident Report

Incident Information

Incident Name:

Incident Start Date/Time:

Incident Commander:

Incident Type:

Requested By:

Request Source:

Response Team:

Incident Details:

Description:

Location:

Involved Emergency Response:



Communication Log



Communication Log

Incident: [NAME]

Page n of n

Date	Time	Source	Input	Output
		Request for support from (Phone, Text, FD, etc.)	Request to Captain for support	Captain contacted Team Lead for...

- Tracks any communications and decisions made during the incident
- Provide traceability of what happened while the incident was open



Incident Summary

- Completed at the end of incident
- Provides a summary of incident outcome
- Signed by IC/Team Lead
- Filed in IC files for reference
- Used to review and improve processes



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Incident Report

Incident Summary

Incident Name:

Incident Start Date/Time:

Incident End Date/Time::

Incident Commander:

Incident Summary:

Description:

Outcome:

Involved Emergency Response:

Respectively Submitted: _____

Incident Commander



Questions?

